Express Ordering

1. Select Document

< Back

- 2. Select Mailing List
- 3. Select Mailing Options
 - Start the order process by selecting a document and an address list that you want to use.
 - You may view details of a list or document by selecting it from the drop down box and clicking the 'Details' button immediately below.
 - If you select a document or list from a drop down box and click the 'Delete' button immediately below, you will permanently delete that document or list.
 - Where are my lists and documents from before 2/1/2004?.





2 Page Postcard - One-Sided

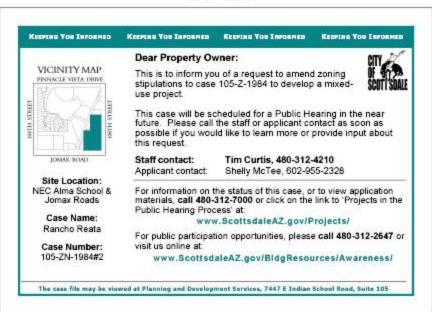
Continue >



<<< Edit this document using the Document Editor

Document Name Created On Product Type No. of Pages 105ZN1984#2_HUP.doc 2/12/2004 11:17:21 AM Postcard - One-Sided 2

Page 12



*The image shown above is a low-resolution screen image. It does not represent the final product.

☐ I have reviewed the preview and approve it for mailing



105-ZN-1984#2 LABELS.xls (5/25/2004) 105-ZN-1984#2_LABELS.xls (2/12/2004) 10-AB-2004 LABELS.xls (6/23/2004) 10-BA-2004 LABELS.xls (6/8/2004) 10-PP-2004 Labels.xls (4/7/2004) 10-UP-2004 LABELS.xls (6/2/2004) 10-ZN-2003 LABELS.xls (3/5/2004) 10-ZN-2004 LABELS.xls (5/12/2004) 11-AB-2003 LABELS.xls (2/5/2004) 11-BA-2004_LABELS.xls (7/12/2004) 11-BA-2004 LABELS.xls (6/30/2004)

iev	v Mail List										
elov	v are the addre	sses in the your mail li	ist.								
You can click on the magnifying glass icon to look at the details of each record and to access the editing feature. Use the page navigation links at the bottom of the page to view additional records. Use the 'Delete' button to remove a record from the list permanently. Use the 'New' button to add a new record to the list. Click the 'Back' button when you are done. Please access Help for more information on Standardizing Addresses.											
< Ba	nck					New					
	is CASEPARCEL	. OWNER	COMPANY ADDRESS	CITY	STATE ZIP	New					
		ANDERSON	COMPANY ADDRESS 5121 N 13TI PL		STATE ZIP						
etai	105-ZN- 1984#2/216- 80-006VV	ANDERSON MICHAEL BRIAN/JILL SUZANNE TR BALLINGER LYNN	5121 N 13T		AZ 850	14 Delete >					
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Credit Purchase This page allows you to purchase credits in advance for your mailings. Buying credits in advance will help you budget your mailings. To purchase a credit, please enter the amount of credit you wish to purchase and your billing information below. All fields with a red asterisk are required. When you have filled in your biling information, you must choose the check box to agree to the charges. Click 'Submit' only once. Once your billing information is processed you will receive a confirmation number. **Billing Information** Credit To Purchase * \$10.00 Enter an amount between \$10 and \$10,000 Name * Company Cards Accepted VISA Credit Card Number * Expiration Date * Month Jan 🔻 / Year 2004 🔻 Address Line 1 * Address Line 2 City * State * Zip * Country * denotes a required field

I agree to pay the charges and I understand that after clicking on the submit button, my credit purchase cannot be cancelled. Please Click on the submit button only once.

Submit >

History of previous print orders

- This page shows your Order History and Status. The table below lists all the orders submitted by you, starting with the most recent.
- . Use the blue arrow buttons at the top of each column to sort your orders.
- Please access Help for more information.
- You may return to the main page using the 'Mailing Online Welcome' link at the top of the navigation area to the left.

User Credits

Currently, you have \$0.00 of user credit in your account.

Transaction Date 🔻	Description ▼	Transaction Am	ount 🔻 New Amount 🔻
07/14/2004	Job Submission	(\$0.00)	\$0.00
07/14/2004	Job Submission	(\$27.98)	\$0.00
07/14/2004	Order 187145. Address list mapped incorrectly. Credit issued job will be resubmitted. SHD	and \$27.98	\$27.98
06/24/2004	Job Submission	(\$9.62)	\$0.00
06/24/2004	production did not print on time JGType your reason here	\$9.62	\$9.62
06/03/2004	Job Submission	(\$0.00)	\$0.00
06/03/2004	Job Submission	(\$7.65)	\$0.00
06/03/2004	Order 150281 stuck in zero status. SHD	\$7.65	\$7.65
05/28/2004	Job Submission	(\$0.00)	\$0.00
05/28/2004	Job Submission	(\$12.44)	\$0.00

brder Status and History

				OTTOW. CONTRACTOR DATE			
Order#	Description 🔻	Document Used₹	List Used▼	Total Cost 🔻	Scheduled 🔻	Status 🔻	
198982	19-UP-2004	19UP04_HUP.doc	19-UP- 2004_LABELS.xls (118 Records)	<u>\$37.53</u>	07/23/2004	Submitted	
198963	17&18UP04_HUP	17UP04&18UP04_HUP.doc	17-UP- 2004_LABELS.xls (88 Records)	<u>\$28.08</u>	07/23/2004	Submitted	
198511	4GP04&11ZN04_Withdrawn	4-GP-2004_Withdrawn.doc	4-GP- 2004_LABELS.xls (88 Records)	<u>\$28.05</u>	07/22/2004	In production	
197135	17PP-56DR04_HUP	17PP-56DR04_HUP.doc	17PP-56DR04 Mail.xls (88 Records)	<u>\$27.98</u>	07/21/2004	In production	
196506	138DR88#2_HUP	138DR88#2_HUP.doc	138DR88#2 Mail.xls (148 Records)	<u>\$47.04</u>	07/21/2004	In production	
196149	33ZN97#3_HUP	33ZN97#3_HUP.doc	33-ZN- 1997#3_LABELS.xls (154 Records)	<u>\$48.91</u>	07/20/2004	Completed	
194528	16UP04_HUP	16UP04_HUP.doc	16-UP- 2004_Labels.xls (80 Records)	<u>\$25.37</u>	07/19/2004	Completed	
192033	2GP04_Withdrawn	2GP04_Withdrawn.doc	2-GP- 2004_LABELS.xls (107 Records)	<u>\$34.04</u>	07/16/2004	Completed	
192018	54DR04_HUP	54DR04_HUP.doc	54DR04 Mail.xls (25 Records)	<u>\$7.96</u>	07/16/2004	Completed	
191564	17PP04_HUP	17PP04_HUP.doc	17PP04 Mail.xls (88 Records)	<u>\$0.00</u>	07/15/2004	Completed	

Show: Scheduled Date